

Government of Tripura
State Council of Educational Research & Training
Abhoynagar, Agartala, Tripura(W)

F.No. 32(1-A)/Science Fair/SCERT/2023-24/1117(2)

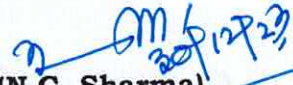
Date : 11/11/24

Notice Inviting Tender

Sealed tenders are invited from reputed & registered Agencies/Firms for lightning, installation of PA System and UHD Led Screen etc. Related works for 02 days during the 51st Rajyastariya Bal Vaigyanik Pradarshani to be held at Agartala.

Interested Bidders can download the tender documents from the website of SCERT, Tripura i.e. www.scerttripura.org or may collect the hard copy of the tender document from the office of the Director, SCERT, Tripura from 02.01.2024, 10.30 am.

Tender shall be received from 02.01.2024, 10 am. and last date for submission of tender is 09.01.2024 at 3.00 pm. The technical bids will be opened at 4 pm on 09.01.2024 in the account section, SCERT, Abhoynagar, Agartala, Tripura.


(N.C. Sharma)
Director
SCERT, Tripura

Copy to:

1. DEO West with a request to display the same in the notice board.
2. HO/DDO, Directorate of Secondary Education with a request to display the same in the notice board.
3. HO/DDO, Directorate of Industry & Commerce with a request to display the same in the notice board.



State Council of Educational Research and Training
Abhoynagar, Agartala, West Tripura

BID DOCUMENT OF TENDER FOR
Lighting and Installation of PA system LED Projector along
with Giant UHD LED Screen at the 51st Rajya Stariya Bal Vaigyanik Pradarshani-2023-24

State Council of Educational Research & Training, Tripura
Abhoynagar, West Tripura

DNIT No. F. 32 (1-A) /Science Fair/SCERT/ 2023-24 ^{11/7(2)} Dated : 1/1/24

Name of Work : Lighting and Installation of PA system, LED Projector along with Giant UHD LED Screen the 51st Rajya Stariya Bal Vaigyanik Pradarshani-2023-24


Sl.	Section	Particulars	Page no.
1	Section - I	List of Dates, Press Notice, NIT	1-3
2	Section - II	Instruction to Bidder	3-6
3	Section - III	Terms & Condition	6-7
4	Section - IV	Annexure	8-10

Certified that this DNIT contains 10 (Ten) pages numbered form 1 to 10 and schedule of the Tender is shown in Section - I to IV.

DRAFT NIT No :

DNIT No. F. 32 (1-A) /Science Fair/SCERT/ 2023-24

Draft Notice Inviting Tender for an amount of Rs. 1,50,000/- (Rupees One Lakh fifty thousand) only is hereby **APPROVED.**


(N.C. Sharma)
Director,
SCERT, Tripura

Government of Tripura
State Council of Educational Research and Training
Abhoynagar. Argartala , Tripura (West)

Tender Document for Lighting, and installation of PA system, LED Projector along with Giant UHD LED Screen at the 51st Rajya Stariya Bal Vaigyanik Pradarshani-2023-24

APPROXIMATE COST OF THE WORK	Rs. 1,50,000/-
Tender Fee	Rs. 100.00 (Non-Refundable)
EMD Amount	Rs. 2,000/- (Refundable)
Date of Availability of Tender Document	02.01.2024
Pre Bid Discussion	05.01.2024 at 3 p.m
Last date of submission of Tenders	09.01.2024 up to 3 p.m
Date and Time for opening Sealed Tenders/Technical Bids	09.01.2024 at 4 p.m.
Date for opening of Financial Bids	09.01.2024 at 5 p.m.

Venue The tender document will be obtained from the SCERT office, Abhoynagar, Agartala and in website www.scerttripura.org

1. GENERAL TERMS AND CONDITIONS:

I. SCERT Tripura invites sealed tenders from reputed and registered Agencies, Having the minimum three years of experience in similar works in the Lighting, Installation of PA system and Giant UHD LED Screen to any Government Institutions/ PSU's with minimum annual Income of Rs. 05 lakhs (Rupees five lakhs) only. Copy of ITR to be submitted of last 2 (Two) Financial years.

II. The bidders *are* required to accept all terms & conditions mentioned in the Tender Documents & the SCERT Tripura reserves the right to reject any or all offers without assigning any reason.

III. It is the responsibility of the bidders to read all the terms & conditions of the tender Document before filling the tender. Incomplete tender documents or bids, submitted by the bidders are liable to be summarily rejected.

IV. The tenders received after stipulated date and time will not be accepted. SCERT, Tripura also reserves the right not to accept the lowest bid



2. BID FEE & EARNEST MONEYDEPOSIT:

The tender document shall be submitted to SCERT, Abhoynagar, Agartala, Tripura duly signed by the authorized signatory in each page and duly authenticated with seal of the firm/agency along with the Non-Refundable account payee DD of Rs. 100 (One hundred) towards tender fee and EMD of Rs.2,000/- (two thousand) only in favour of "Director, SCERT, Tripura" payable at Agartala as the time of submitting tender.

Please note that offers not accompanied by the required EMD and tender fee will be declared rejected. Offers submitted with incomplete information will not be considered.

3. SCHEDULES OF TENDER:

The Tender Document will be available in the website of SCERT, Tripura (www.scerttripura.org) for download. The intended bidders may download the same from the website or may collect the document from SCERT, Agartala, Tripura.

NATURE OF THE WORK : Lighting and Installation of PA system, LED Projector along with Giant JHD LED Screen at the 51st Rajya Stariya Bal Vaigyanik Pradarshani-2023-24

APPROXIMATE COST OF THE WORK	Rs.1,50,000/-
Tender Fee	Rs. 100.00 (Non-refundable)
EMD Amount	Rs. 2,000/- (Refundable)
Date of Availability of Tender Document	02.01.2024
Pre-Bid Discussion	05.01.2024 at 3 p.m.
Last date of submission of Tenders	09.01.2024 up to 3 p.m.
Date and Time for opening Sealed Tenders/Technical Bids	09.01.2024 at 4 p.m.
Date for opening of Financial Bids	09.01.2024 at 5 p.m.

SCERT, Tripura reserves the right for not opening the Financial Bids of the disqualified bidders in Technical Bid.

Any tender received after the date and time given above will not be entertained under any circumstances.

The Competent Authority reserves the right to reject any or all tender without assigning any reason and shall not bind it to accept any tender and reserve the right to call for fresh Tender.

4. PROCEDURE FOR SUBMISSION OF BIDS:

The Bids shall be submitted in three separate sealed envelopes as under:-

(a) **Envelop A-** should contain the Bank draft(s) for the Earnest Money Deposit (EMD) & Tender Fee along with the details in (Annexure-A), Annexure-B, Annexure-C of the tender document.

Tender Document duly signed by the bidder on each page and all necessary documents to be submitted along with the Technical Bid.

(b) **Envelop B-** should contain the Financial Bid Documents (Annexure-D).

Both sealed envelopes (i.e. envelopes A & B) should be inserted in a big envelop duly sealed, addressed to the "SCERT, Tripura, Abhoynagar, Agartala, Tripura (West)-799005" and superscribed : **Lighting and Installation of PA system, LED Projector along with Giant UHD LED Screen** at the 51st Rajya Stariya Bal Vaigyanik Pradarshani-2023-24 may be submitted on or before 09.01.2024 by 3 p m.

The cover should also bear the name and address of the bidder including telephone number and Email id.

The bidder must put his seal and signatures on each page of the bid and also attest all or corrections etc., if any, under his seal and signatures.

5. BIDDER QUALIFICATION: The bidder should have minimum three years' experience in the field of Electrical Decoration and Installation of PA system and **UHD LED Screen** to Govt. Departments / PSUs / Reputed Organizations (Copies of such work orders should be enclosed).

The minimum annual income as per ITR of the prospective bidder should be minimum Rs.05 lakhs during the last two preceding years (Audited copy of the same shall be attached with the technical bid).

The Bidder should have a trade license issued by competent authority (Attested copy should be attached with Technical Bid).

Copies of Income Tax Return (ITR), GST Registration certificate, copy of PAN, Experience Certificate of similar job, 02 nos. DD as Tender Fee & EMD shall be enclosed in the technical bid.

The Bidder should not have been black listed by the Departments of State Govt. / Govt. of India Organizations.

All the information submitted by the Bidder shall be presumed to be true to be best of the knowledge of the bidder.



6.SCOPE OFWORK:

Lighting, Installation of PA system and UHD LED AND OTHER INCIDENTAL ARRANGEMENTS if necessary

Sl. No.	Name of the Item	Specification
1.	PA System	08. nos of sound Box 1000 W. Micro phone 10 nos including 3 Cordless, 02 nos 16 Channel High quality audio mixture for 02 days
2.	Stage Light	LED PAR- 14 nos PAR 64- 10 nos Smoke machine - 01 nos Controller Machine for 02 days
3.	Lighting and building	LED tuni bulb set 300 nos for 2 days
4.	Lighting of the Ground Area	25 metal Light for 2 days
5.	LED Screen UHD LEP P-3 Screen	20 feet X 10 feet for 2 days
6.	Projector with Screen 01 nos	Full HD XGA LED projector with Screen for 02 days
7.	Tube Light For illuminating rooms and dining area	40 LED tube light in for 02 days

- Decoration committee/Programme Committee of 51st Rajya Stariya Bal Vaigyanik Pradarshani, 2023-24 constituted by SCERT may be consulted in order to at Agartala towards EMD qualified. Full HD XGA LED projector with screen for 02 ensure the exact location, type, style, size, look and finishing of each and every component days.. of the decoration job. The quantity / size of works may increase or decrease by 25%.

TERMS AND CONDITION OF BID :

- The bids must be accompanied with a Demand Draft issued by any Nationalized Bank for Rs.2,000/- (Rupees Two Thousands only) in favour of Director, SCERT, Tripura payable at Agartala towards EMD.
- The Technical Bids & Financial Bids of Technically qualified bidders shall be opened and evaluated by a duly constituted Committee at SCERT Tripura in the presence of such bidders or their authorized representatives who may desire to be present at the time of opening of bids.
- It is the responsibility of bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms & conditions are liable to be rejected. The bidder should sign undertaking along with the bid document that he has read the complete tender document and will abide by its terms & conditions.
- The bid shall contain no erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
- Bid documents are neither transferable nor cost of the bid documents is refundable under any circumstances.
- The issuing of bid document shall not constitute that the bidders are automatically qualified.
- If even after award of contract, information/facts submitted by the bidders are found misleading/incorrect/false etc, SCERT, Tripura reserves the right to terminate the contract.
- The Earnest Money Deposit will be refunded to the unsuccessful bidders within one month of the date of approval of the successful bidders without any interest.
- However, the Earnest Money of the successful bidders will be liable to be forfeited, if he/she does not fulfil any of the following condition.

- a) Execution of the agreement on Rs. 100/- (Rupees: One Hundred only) on non judicial paper within stipulated period on receipt of award letter.

B) To undertake the work from the specific date mentioned in the award letter after approval of the financial bid by the competent authority.

The successful bidder will ensure compliance of all the relevant provisions of the Laws.

➤ The Earnest Money of the successful bidder will be returned after completion of the event without any interest.

Conditional/ incomplete offers not conforming to tender document will be rejected.

All the disputes shall be subject to the jurisdiction of Civil Courts situated at Agartala, Tripura.

Failure to render service as per the approved technical specification of the items may lead to forfeiture of EMD.

➤ The successful bidder will have to furnish bank draft of Rs. 10,000/ (Rupees Ten thousand) as security deposit. This amount will be refunded in the last payment, i.e at the end of the contract period.

➤ PAYMENT Payments will be made within 30 days only after successful execution of the work and submission of bill. No advance will be paid to carry out the work.

ANNEXURE-A

Declaration

1. I have read the above terms and conditions carefully and these are acceptable to me.
2. I hereby declare that my agency/firm/company/concern is registered for the above work. I am in the business of above work, which can be verified from my record. I have not been black listed by any Government or other organization.

Name of Tenderer -----

Address-----

**Signature of Tenderer
With Seal & Date**

DOCUMENTS TO BE SUBMITTED FOR TECHNICAL BID

1. Self-attested copy of PAN
2. Self-attested copy of GST registration certificate.
3. Self-attested copy of valid Trade license issued by competent authority.
4. Self-attested copy of ITR of the bidder for last 02 preceding years.
5. Self-attested copy of Experience certificate for doing similar job.
6. DD of Rs.100/-towards tender cost.
7. DD of Rs.2,000.00/-towards EMD.
8. Tender document signed with seal & date on each page.
9. Declaration form duly signed (Annexure-A)

Note: If the above documents are not submitted, the tender will be summarily rejected.

**Government of Tripura
State Council of Educational Research and Training
Abhoynagar, Agartala, West Tripura**

Tender document for Lighting and Installation of PA system, LED Projector along with Giant UHD LED Screen at 51st Rajya Stariya Bal Vaigyanik Pradarshani, 2023-24.

1. NAME OF THE AGENCY / FIRM _____

2. Details of Tender Cost (Non-refundable).

a) Amount: _____

b) Name of Bank _____

c) Bank Draft Number and Date _____

3. Details of EMD:

a) Amount: _____

b) Name of Bank _____

c) Bank Draft Number and Date _____

**Signature of Tenderer
With seal & Date**

**Government of Tripura
State Council of Educational Research and Training
Abhoynagar, Agartala, West Tripura**

Tender document for Lighting and Installation of PA system, LED Projector along with Giant UHD LED Screen at 51st Rajya Stariya Bal Vaigyanik Pradarshani, 2023-24.

TECHNICAL BID

1. Name of the Bidder _____

2. Address of the Bidder _____

3. Details documents of the following are to be submitted:

- | | |
|--|----------|
| i) Valid Trade License | : YES/NO |
| ii) Permanent Account Number(PAN) | : YES/NO |
| iii) GST Registration Certificate | : YES/NO |
| iv) Two years experience of similar work | : YES/NO |
| v) ITR of last 02 preceding years | : YES/NO |
| vi) DD of Rs.100/-towards tender cost | : YES/NO |
| vii) DD of Rs.2,000.00/-towards EMD | : YES/NO |
| viii) Tender document signed with seal & date on each page | : YES/NO |

**Signature of Tenderer
With seal & Date**

Government of Tripura
State Council of Educational Research and Training
 Abhoynagar, Agartala, West Tripura

Tender document for Lighting and Installation of PA system, LED Projector along with Giant UHD LED Screen at 51st Rajya Stariya Bal Vaigyanik Pradarshani, 2023-24.

PRICE SECHEDULE / FINANCIAL BID

(To be utilized by the Bidder for quoting their prices in their letter pad)

1. Name of the Firm :

Full Address :-	
Telephone No :-	
Mobile Number :-	
E-mail address :-	

No Bidder will be permitted to alter or modify their bids after expiry of the deadline for receipt of the bids.

2. The bidder should read carefully the following items along with their specifications and write the total amount for all the items at the space provided in Point No. 3 of this page.

Financial Bid will be evaluated on the basis of the total amount quoted/written at Point No. 3

Sl. No.	Name of the Item	Specification
1.	PA System	08. nos of sound Box 1000 W. Micro phone 10 nos including 3 Cordless, 02 nos 16 Channel High quality audio mixture for 02 days
2.	Stage Light	LED PAR- 14 nos PAR 64- 10 nos Smoke machine - 01 nos Controller Machine for 02 days
3.	Lighting and building	LED tuni bulb set 300 nos for 2 days
4.	Lighting of the Ground Area	25 metal Light for 2 days
5.	LED Screen UHD LEP P-3 Screen	20 feet X 10 feet for 2 days
6.	Projector with Screen 01 nos	Full HD XGA LED projector with Screen for 02 days
7.	Tube Light For illuminating rooms and dining area	40 LED tube light in for 02 days

3. Rate (Lump sum) for the entire job:Rs..... (Rupees.....)
 (To be filled by the bidder)

**The price is inclusive of all charge, taxes and statutory liabilities and loading, unloading etc.*

Signature of Tenderer
 With seal & Date