

**Government of Tripura**  
**State Council of Educational Research and Training**  
Abhoynagar, Agartala, West Tripura


F. No. 5(13)/ SCERT/SSMTSE/2020/919

Date: September, 28/9/2022

**SHORT NOTICE INVITING QUOTATION**

Sealed quotations are invited from the printing agencies for printing , binding and delivery work of confidential 27,000 question booklets (may increase or decrease by 25% ) of 1/4<sup>th</sup> Demy size to Talent Search Examination section of State Council of Educational Research & Training (SCERT), Abhoynagar, Agartala ,Tripura -799005 for 'Tripura Science Talent Search , Tripura Mathematics Talent Search Examinations (Class IX) and Tripura Junior Talent Search Examinations (for class VI)-2022-23' (within the contract period of one year and as per schedule of examinations ) .

The tender document containing all the description/ specification of printing materials and terms and conditions may be downloaded from the website of SCERT, Tripura [www.scerttripura.org](http://www.scerttripura.org). Bids may be submitted to SCERT, Abhoynagar, Agartala from 11 a.m. of 20.09.2022 and the last date of receipt of the bids is 5 p.m. of 26.09.2022. The bids will be opened on 12 noon of 27.09.2022.

  
(N.C.Sharma)  
Director, SCERT, Tripura

***Detailed Tender Document for Confidential Printing***

***Binding and Supply of Question Papers for Tripura Science & Mathematics Talent Search Examination (Class IX) and Tripura Junior Talent Search Examination (class VI)- 2022-23.***

STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING (SCERT)

Abhoynagar, Agartala, Tripura (West), PIN - 799005

## **INVITATION OF QUATATION**

### **1. Description of Work**

Printing , binding and delivery work of confidential question papers to the Talent Search Examination Section of State Council of Educational Research & Training (SCERT), Tripura for 'Tripura Science Talent Search , Tripura Mathematics Talent Search Examinations (Class IX) and Tripura Junior Talent Search Examinations (for class VI)-2022'.

Supply of Printed Question Papers before each Examination is to be made at the Talent Search Examination Section of SCERT, Abhoynagar, Agartala within 07 days of issue of work order as per schedule of concerned Examination.

### **2. SCHEDULE OF TENDER**

Tender to be dropped in the Tender Box to be placed in the Accounts Section of SCERT, Abhoynagar, Agartala, Tripura West, where the Technical & Financial Bid will also be opened.

Release of Tender	20.09.2022
Closing of Tender	26.09.2022 up to 5 p.m.
Time period for Clarification/ Queries	20.09.2022 to 22.09.2022 (10.30 a.m to 5 p.m.)
Email address for queries	<a href="mailto:directorscerttripura@gmail.com">directorscerttripura@gmail.com</a>
Time of Submission of Tender	Within 10.30 AM to 5.00 PM of the every working day after the release of Tender and prior to the scheduled hour of closing
Opening of Technical Bids	27.09.2022 at 12 noon
Opening of financial bids	27.09.2022 at 4 p.m.

### **3. SUBMISSION OF BIDS**

The interested bidders shall submit the technical bid and the financial bid in two separate sealed envelopes with "Technical Bid" and Financial Bid" written on top of the envelopes and both these sealed envelopes are to be put in a bigger envelop which should also be sealed and duly super scribed "Confidential — Bids for Printing & Supply of Question Papers for Talent Search Examinations 2022-23" in the Tender Box placed in Accounts Section of SCERT, Abhoynagar, Agartala, Tripura.

Alternately, the said bigger envelop may also be sent by 'Registered **Post** or by **Speed Post**' to the Director, SCERT, Abhoynagar, Agartala-799005, **Tripura**, within the time and date stipulated for receipt of bids.

Any delay, even postal delay, in receipt of Bid documents would be considered late submission of Bid and rejected.

Meager handing over of the Bidding Documents at the Receipt Section or at any other counter or room or person of SCERT, Tripura shall not be considered submission of bid.

Financial bids of only those bidders, who are found eligible / responsive in technical evaluation, will be considered for financial evaluation. No bids shall be accepted after the specified date and time for receipt of bids in any condition. The financial bids will be opened and evaluated after verification of technical bids.

#### 4. **GENERAL TERMS & CONDITIONS**

(i) **Eligibility Criteria:** The bidders must fulfill the following eligibility conditions:

- |  |   |
|--|---|
| (a) <u>Work Experience :</u>                               | Experience of having successfully printed and supplied question papers/ text books/ workbooks/ other Academic Materials to any Government organization/ undertaking/department for any of the last three academic years ending on 31 <sup>st</sup> March, 2022, having minimum project cost of Rs.2,00,000/- (Two lakh only) for One project or for Two projects of minimum Rs.1,00,000/-(One Lakhs only) each.   |
| (b) <u>Average Turnover:</u>                               | The average financial turnover during the last three financial years ending 31 <sup>st</sup> March, 2022. should be at least Rs.50,00,000/- (fifty Lakhs only). Copies of profit and Loss A/C and Balance Sheet duly attested by CA for the last three years i.e. 2018-19, 2019-20 and 2020-21 and ITR for 03 Assessment years i.e. 2019-20, 2020-21 and 2021-22 are to be submitted.   |
| (c) <u>Printing License:</u>                               | A valid license of printing /declaration under Press & Registration Books Act, 1867 from/before Competent Authority.  |
| (d) <u>Undertaking:</u>                                    | Every bidding firm is required to submit an undertaking that no blacklisting or debarring order by any Govt. department or by any other agency is in operation against it or its sister concern at the time of its submission of bids with regard to the instant tender. Any firm against which or sister concern of which such order is in operation at the time of submission of bids with respect to the present tender is not eligible for participating in it. |
| (e) <u>Certificate of Satisfactory Completion of Work:</u> | Every bidding firm shall be required to submit a certificate of satisfactory completion of work from all the government departments /organizations /agencies /undertakings it has worked for in any three of following academic years 2017-18, 2018-19, 2019-20, 2020-21, 2021-22. Suppression of facts may be regarded as a disqualification for participation.  |
| (f) <u>Labour Laws:</u>                                    | Issued by the Appropriate Government.   |
| (g) <u>GST Registration</u>                                | The Prospective bidder must have a valid GST Registration Number.   |

- (h) Registration of the Firm: If the bidding firm is a partnership firm, the partnership deed must have been registered with the office of the Registrar. Copy of the same is to be enclosed along with the technical bid documents.

**(ii) Technical Specifications:** The minimum criteria for printing machine & equipments are as under:

- a. Plate making: Full fledged plate making unit with pasting table and printing down frame.
- b. Printing Machines: Two single colour Offset printing machines for printing Question papers.
- c. Composing & proof reading units: Separate space for composing & proof reading units.
- d. Storage & space Sufficient (minimum 100 sq mtrs) for the safe storage of papers and printed materials.
- e. Power Back up: Generator, at least of the capacity of 10 KW.
- f. Stapling equipment: Two cutting machines. Complete arrangement of stapling

**5. Own paper to be used by Printing Firm:** The paper for the printing of text as specified above shall be arranged by the printer himself.

**6. Instructions regarding quality of printing & ink:**

- i. The ink should be of a good standard and quality having sufficient quantity of finely grinds pigment.
- ii) The ink should be adequately viscous to fully transfer and stick on paper but should not fully penetrate in the paper reflecting "see through".
- iii) The ink should have good drying quality particularly on smooth or glaze paper to avoid "set off".
- iv) The ink should not be so tacky to snatch/pick up the paper or coating on paper while printing.
- v) The selection of the set of printing of ink should be made taking into account the shade of paper and the nature of illustration used in the question papers.
- vi) There should be no variation of shade throughout.
- vii) There should be no roller mark on the printed area.

**7. Type Size & Font Preferred :** 14 point type for Bengali script and 12 point type English script (composing by laser technique) with Double Space

**8. Colours (Printing) :** Single colour

**9. Language:** The Question papers will be Bilingual (English and Bengali separately),

**10.** Question paper requirement for 2022-23

Sl	Name of the Examination	No. of question Booklet may be required (Quantity of question booklet may increase or decrease by 25%)
1.	Tripura Science Talent Search Examination (Class IX)	11,000 nos.
2.	Tripura Math Talent Search Examination (Class IX)	11,000 nos.
3.	Tripura Junior Talent Search Examination (Class IV)	5,000 nos.

The above requirements are indicative only. Variation of 25%(both increase and decrease) .Requirement may be made at the time of issuance of work order and assessment of the payable amount will be made accordingly.

**11. Particulars of material and its size to be used for printing work**

**Paper Size:** 1/4<sup>th</sup> Demy Size Paper

**Paper quality :** Maplitho

**Paper weight :** minimum 70 GSM ( inner & coverpages both)

**Printing area :**

**Colour of paper :** white ( inner pages ) , cover page – cyan (SET A) / Yellow (Set B)

**Quantity :** Set A of question booklet 50 % , SET B 50% of the total requirement

**12. Style of Stapling :** The question paper must be stapled at least two places.

**13. Packing:** Question papers of each subject are to be packed in the sealed envelopes center—wise. i.e. Set A and Set B are to be inserted in separate envelopes and both inserted in a bigger folder, having divided equally of total number of candidates ( no. of candidates will be provided by SCERT)

All such sealed Envelopes containing Question papers are to be super scribed by the appropriate one as indicated below.

- (i) Name of the Examination .....
- (ii) Quantity of Question paper : Set A .....and B .....(indicate separately)
- (iii) Sl..... to Sl.....
- (iv) Name of the Examination Centre
- (v) Name of District

The above particulars are indicative only. Specific status with respect to same will be quoted in Work order and assessment of the payable amount will be made accordingly.

**14. Timeline:** Bilingual Manuscripts of the question papers of all the subjects will be handed over only to the authorized person of the vender immediately after the issuance of work order. Minor changes, if any, with respect to content of Question paper requirement can be conveyed after the issuance of work order. All the work including delivery to Talent Search Examination Section of SCERT, Abhayangar, Agartala, Tripura -799005 should be completed within 10 days of issue of work order.

Separate work orders will be issued for printing question papers of each examination accordingly to their schedule.

**15. Earnest Money Deposit (EMD):** EMD @ Rs. 10,000/- (Ten thousand only) is to be enclosed in the form of Demand Draft from any Nationalized bank in favor of the

" Director of SCERT, Tripura" with the technical bid. The firms registered as **MSME** are exempted from submission of Earnest Money Deposit (EMD). It should be valid for 180 days beyond the date of closing of the tender. The EMD of the unsuccessful bidders shall be returned before the 30<sup>th</sup> days after the finalization and award of the tender. Tender bids not accompanied by EMD, if applicable, shall be summarily rejected. No interest shall be paid on EMD. Further, the Bid Security shall be forfeited if the successful bidder refuse or neglects to execute the contract or fails to furnish the required Performance Security within the time frame specified by SCERT, Tripura.

**16. Performance Security:** As per GFR 2017, the successful bidder will have to deposit the performance security at the rate of 7% of the bid value / value of the work at the time of issuance of job order in the form of Demand Draft from any Nationalized bank, valid up to 31<sup>st</sup> March, 2023, in favour of the " Director of SCERT, Tripura": The performance security will be released only after the successful completion and final payment of the Job. No interest shall be paid on the contract deed or fails to furnish the required performance security within the time frame specified by the department bid security will be forfeited.

**17. Payment:** After completion of the said works and as per provisions of the SNIQ ,The payment ( after deducting all taxes and levies) shall be made through ECS/RTGS /NEFT after obtaining approval from the Competent Authority by 31<sup>st</sup> March , 2023 (if fund is available). No interest shall be paid on late payment.

**18. Selection of Firms:** As per provision contained in GFR 2017, the contract will be awarded to the lowest evaluated bidder whose bid is found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per terms & conditions mentioned in the tender document. However, as printing of question papers is a time bound and sensitive work, Past Performance of the firm shall also be taken in consideration while assigning the job.

Firm (including sister concern) which had no experience of having successfully printed and supplied question papers / text books/ Academic Materials to any Government organization/ undertaking/department during three of the last five academic years ending on 31<sup>st</sup> March, 2022, shall not be considered for opening of the financial bid.

**19. Reservations:**

- a. The final acceptance of the tender bids would entirely vest with the Director, SCERT, Tripura who reserves the right to accept or reject any or all tender bids assigning reason there for.
- b. There is no obligation on the part of the Director of SCERT, Tripura to communicate. in any manner with unsuccessful bidders.
- c. Undersigned reserves the right to cancel the tender for selected bidder (L-1) in case of late supply or for non performance and to get the work done by the 2<sup>nd</sup> Lowest bidder or 3<sup>rd</sup> Lowest bidder, as the case may be, though in the that case the additional cost shall be borne out of dues / performance security of the selected (L-1) bidder.

**20. Penalty:**

- a. If the printing / delivery of the question papers are not done in the scheduled time and manner & quality prescribed in the job order and in case of gross negligence, the Director , SCERT, Tripura may forfeit the performance security money and debar/ blacklist the firm.
- b. In case of defective / errors in printing and inadequate supply a penalty up to 6% will be levied on the total cost of printing and in case of gross negligence, the Director , SCERT, Tripura may also debar/ blacklist the firm.
- c. Any kind of laxity noticed in sealing / packing / bagging, sub standard quality of packing late supply of question papers and other materials related to examination, use of inferior quality of ink or sub standard paper in printing. will be viewed seriously and penalty up to 20% of the cost of the work as determined by the Competent Authority i.e Director , SCERT, Tripura may be imposed. In grave situations performance security may be forfeited and the firm may also be black listed.



- d. If at any stage the tenderer deviates from the terms and conditions of the contract agreement or his performance is found to be unsatisfactory, the contract shall be terminated without any notice and the performance security shall be forfeited.
- e. In case of a replacement required to be made to Set A and B in the examination of any subject due to wrong labeling or due to inclusion of question papers of some other Examinations other than the one indicated in the label, no additional payment will be made but will invite penalty indicated of maximum up to 20% of the total cost of the work.
- f. In the contents of any question paper is leaked due to willful or malafide negligence of the printing press / Agency resulting in the replacement of the question paper of the said examination, the firm shall be blacklisted in addition to penalties mentioned above (sub clause e of point no. 20)

**21. Security Measures:** Conducting of exams is very sensitive issue. So, for ensuring secrecy of the question papers following directions shall be followed by the printing agency and the Examination Branch:

- a) The printing agency/firm shall authorize a responsible person for making any correspondence contact with the Talent Search Examination Cell of SCERT, Tripura. Such authorized person shall carry an Identity Card, an attested copy of which shall be submitted by the printing agency to the Talent Search Examination Section of SCERT, Tripura in advance.
- b) Talent Search Examination Section of SCERT, Tripura will also depute a nodal officer / person to keep liaison with the authorized person of the printing agency.
- c) The approved manuscripts of the question papers would be exchanged between the aforesaid two persons of the printing agency and the nodal officer of the Talent Search Examination Section of SCERT, Tripura.
- d) Any information conveyed to the authorized person of the printing agency shall be deemed to have been conveyed to such printing agency itself.
- e) The printing agency shall be absolutely responsible and liable for the omissions and commissions of its workers/agents.
- f) It is the sacrosanct duty of the vendor to maintain the secrecy, breach of which shall lead to stern action. Leakage of Question Papers or part thereof, before the end of the examination, shall be considered as a criminal offence and action shall be initiated under the provisions of CRPC and IPC along with withholding of all the payment, forfeiture of the performance security deposit and black listing of the firm. Supply of any question paper/marking scheme prior to the scheduled date or mixing up of the questions papers of different subjects/classes/groups shall be deemed to be an act towards breach of secrecy and the firm shall be penalized accordingly.

**22. Jurisdiction:** Any dispute arising between the SCERT, Tripura and the selected bidder would be subject to the jurisdiction of the Courts of Tripura.

**23. False Information/Concealment of Facts:** In the event of furnishing false/ incorrect information or concealment of material facts by the bidder, the EMD of such bidder shall be forfeited. Further, if during the performance of it is detected/found that the contract has been obtained by way of furnishing false incorrect information or suppression of facts in the tender document, the agreement shall be considered null and void in accordance with the provisions of the Indian Contract Act, 1872 and the Performance Security of the contractor/firm shall be forfeited and the payment would be withheld till the final decision in this regard.

**24. Essential Documents to be submitted:** The bidder shall have to submit self attested copies of under mentioned documents with the technical bid. However, the original documents shall be produced by the bidder before the Branch Officer, Tripura Talent Search Examination , SCERT, Tripura for verification or as would asked to do so

- a) Documents showing experience of having successfully printed and supplied question papers / text books/ Academic Materials to any Government organization/ undertaking/department for any of the last three academic years ending on 31<sup>st</sup> March, 2019, having minimum Project cost of Rs.2,00,000/- ( Two Lakhs only) for One Project or for Two projects of minimum Rs.1,00,000/-(One Lakhs only) each.
- b) Copy of PAN Card.
- c) The average financial turnover during the last three previous financial years ending 31<sup>st</sup> March, 2022, should be at least Rs.1,00,00,000/- ( One Crore only). Copy of Profit and Loss A/C and Balance Sheet duly attested by CA for the last three years, i.e. 2018-19, 2019-20 and 2020-21 and ITR for 03 Assessment years i.e. 2019-20 2020-21, 2021-22 are to be submitted.
- d) Undertaking of any blacklisting or debarring order not being in operation against the firm or its sister concern at the time of submission of bids with regard to the instant tender.
- e) Undertaking that the bidder is well versed with the terms and conditions of the tender and that the bidder is competent to enter into a contract on behalf of his firm and he is submitting the bids unconditionally.
- f) A valid license of printing/declaration under Press & Registration Books Act, 1867.
- g) Every bidding firm shall be required to submit a certificate of satisfactory completion of work from all the government departments /organizations /agencies /undertakings it has worked for in any three of following academic years 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22. Suppression of facts may be regarded as a disqualification for participation.
- h) Copy of GST registration certificate.

**25. Agreement Deed:**

- a) The successful bidder(s) shall execute an agreement deed for the fulfillment of the contract on Rs.100/- non-judicial stamp paper within 3 days from the date of the contract. The bidder shall not be allowed to insert/ delete any terms and conditions on the Agreement Deed: Format of the affidavit may be obtained by the successful bidder from the examination branch after finalization of the tender.
- b) The incidental expenses of execution of Agreement/ Contract shall be borne by the successful bidder.
- c) The conditions stipulated in the Agreement/Contract should be strictly adhered to and violation of any of these conditions will entail termination of the contract without prejudice to the rights of the Director, SCERT, Tripura and any consequential loss will be recovered from the contractor.

**26. Further assigning of tender in whole or part:** The contractor shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or corporate body, No under letting or subletting to any person or body/corporate for the execution of the contract or any other part thereof is permitted under any circumstance

**27. Instructions Regarding Financial Bid:**

- a) The rate should be clearly indicated in words and figures both. Wherever there is discrepancy between words and figures the rate indicated in words shall apply.
- b) Rates submitted in the quotation should be inclusive of each and every work related to the supply i.e. processing and plate making, printing, paper charges, packing charges including numbering, folding and pasting. super scribing on the sealed envelopes, transportation charges at the Talent Search Examination Section of SCERT, Abhoynagar, Agartala , Tripura.
- c) There should not be any overwriting/ cutting in the rates tendered. If there is any cutting, then the same should be attested by the bidder.
- d) The rates of the question papers should be quoted per Forma ( 1 forma = 8 pages of 1/4<sup>th</sup> Demy size of paper each and the rates will be excluding all Taxes such as GST.)
- e) Rates should be quoted in Indian currency, only as per enclosed format.

## 28. OTHER TERMS AND CONDITIONS

- i) Manuscripts of question papers will be delivered to the selected bidder.
- ii) The Director of SCERT / Branch Officer of Tripura Talent Search Examination of SCERT, Tripura/ any Nodal Officers Authorized By Director, SCERT, Tripura has all rights to enter in to the premises of the printer at any time and day. The printer shall extend full co-operation to the officers visiting the press to inspect the progress of the printing work and answer their queries to their fullest satisfaction. Such officer will carry an Authority Letter with her/him duly signed by the Director , SCERT, Tripura/ Authorized officer.
- iii) Refusal to accept and execute the work orders shall be viewed as violation of the provisions of the terms and conditions of the SNIQ.
- iv) In case of strikes. fire. accidents or circumstances beyond the control of the printer causing stopping of their work, the printer shall have to get the work done from some other source maintaining total secrecy and as per terms and conditions and schedule. Extra printing cost incurred, if any, shall be borne by the printer.

29. If the work of the tender awardees is found satisfactory, SCERT, Tripura may extend the contract period by one or more year/s (maximum up to two years).

30. The tender document complete in all respect addressed to "The Director , SCERT, Tripura", must reach State Council of Educational Research & Training(SCERT) , Tripura, Abhoynagar, Agartala, Tripura , 799005 by 05.00 p.m. 26.09.2022 (5.30 p.m.).

Decision of the Director, SCERT, Tripura will be final in all respect.

  
 (N.C. Sharma)  
 Director, SCERT, Tripura

## CHECK LIST

### TECHNICAL BID FOR THE PRINTING OF CONFIDENTIAL QUESTION PAPERS

(EACH PAGE OF THE TECHNICAL BID MUST BE SERIALY NUMBERED AND SIGNE BY THE BIDDER)

Sl. No	Description of Self Attested Documents	Page No.
1.	Any three academic years, of the last five academic years. ' experience of printing of question papers question papers/Textbooks/ Academic Materials , of any Govt. Department/undertaking / Organization /institute	
2.	Documents regarding financial turnover duly verified by CA	
3.	Copy of PAN card	
4.	A valid license of printing/declaration under Press & Registration Books Act, 1867 from/before Competent Authority	
5.	Copy of GST Registration Certificate	
6.	Certificate of Satisfactory Completion of Work of three years certificate of which is submitted at Sl.No.-1	
7.	Undertaking regarding no blacklisting or debarring order in operation against the bidding firm or its sister concern	
8.	Undertaking regarding authority of the bidder for entering into contact on behalf of his firm. of his having understood the terms and conditions of the contract and submitting the bids unconditionally	
9.	Registration of the Firm / Copy of partnership deed of the firm & proof of its registration if applicable.	
10.	Technical Bid Form-I - Proforma for Annual Turnover	
11.	Technical Bid Form-2 - Certificate regarding implementation of Labour Laws	
12.	Technical Bid Form-3 - Undertaking reg. Acceptance of All Terms & Conditions the Tender Document	
13.	Technical Bid Form-4 - Declaration Regarding Supply of Question Papers as per Specification	
14.	Technical Bid Form-5 - Proforma for Detail of Machines	
15.	Technical Bid Form-6 - Declaration Regarding Commercial Bid	
16.	Technical Bid Form-7 - Proforma for Detail of Earnest Money	
17.	Technical Bid Form-8 – Declaration regarding Blacklisted or not	
18.	Earnest Money Deposit in the form of Fixed Deposit	
19.	ITRs for Assessment Year, 2019-20, 2020-21 & 2021-22	
20.	Submission of Earnest Money Deposit (EMD) /document related to -MSME	

## TECHNICAL BID FORM -1

1. PROFORMA FOR INFORMATION OF ANNUAL TURNOVER

2. Name of the Firm/ Agency : \_\_\_\_\_

3. Annual turnover for the last three  
years (In Indian Rupees)

Assessment Year	Turnover (Rs. In Lakh)	Trading A/C, Profit & Loss A/C, Balance Sheet - I Authenticated by Chartered Accountant
2019-20		Attached/Not Attached Page No.
2020-21		Attached/Not Attached Page No.
2021-22		Attached/Not Attached Page No.

Signature of Authorized Signatory: \_\_\_\_\_

PLEASE DON'T PUT SEAL OF THE AGENCY

Place \_\_\_\_\_

Date \_\_\_\_\_

**TECHNICAL BID FORM — 2**

CERTIFICATE REGARDING IMPLEMENTATION OF LABOUR LAWS. etc.

Name of the Firm/ Agency: \_\_\_\_\_

It is certified that my firm is implementing the labour laws as framed by the  
Labour Department, Government of \_\_\_\_\_

Signature of Authorized Signatory \_\_\_\_\_

PLEASE DON'T PUT SEAL OF THE AGENCY

Place \_\_\_\_\_

Date \_\_\_\_\_

### TECHNICAL BID FORM — 3

#### 3. UNDERTAKING REGARDING ACCEPTANCE OF ALL TERMS & CONDITIONS OF THE TENDER

Name of the Firm/ Agency: \_\_\_\_\_

I/We hereby undertake that all the technical & commercial tender conditions and other terms & conditions mentioned in this document or any changed conditions prior to the dead line for submission of bids shall be accepted to us and I /We shall abide by the same fully.

Signature of Authorized Signatory: \_\_\_\_\_

PLEASE DON'T PUT SEAL OF THE AGENCY

Place \_\_\_\_\_

Date \_\_\_\_\_

**TECHNICAL BID FORM - 4**

**4. DECLARATION REGARDING SUPPLY OF QUESTION PAPERS AS PER SPECIFICATION  
AND SCHEDULE**

Name of the Firm/ Agency: \_\_\_\_\_

I / We declare that supplies shall be made in accordance with the specifications and time schedule mentioned in the tender, if any order is placed with this firm/ agency.

Signature of Authorized Signatory: \_\_\_\_\_

PLEASE DON'T PUT SEAL OF THE AGENCY

Place \_\_\_\_\_

Date \_\_\_\_\_



**TECHNICAL BID FORM — 5**

**5. PROFORMA FOR DETAILS OF MACHINES**

Name of the Firm/ Agency: \_\_\_\_\_

No. of Web offset Machines (Single Colour): Details of Plate Making Unit

a) Pasting Table

b) Printing Down Frames:

Covered Storage Space Sq. metres Binding unit within the premises

a) No. of folding machines

b) No. of staple machines \_\_\_\_\_

c) No. of cutting machines \_\_\_\_\_

d) No. of Proof Reading Experts

**CERTIFICATE**

It is certified that the above information furnished is correct and all the above machines/units exists under one roof of my press at the following address and as per the technical specifications.

Signature of Authorized Signatory: \_\_\_\_\_

**PLEASE DON'T PUT SEAL OF THE AGENCY**

Place \_\_\_\_\_

Date \_\_\_\_\_

TECHNICAL BID FORM — 6

DECLARATION REGARDING COMMERCIAL BID

Name of the Firm/ Agency: \_\_\_\_\_

I/We declare that the commercial bid has been submitted by me on behalf of my firm without any condition and strictly as per the conditions of the tender documents and I/We aware that the commercial bid is liable to be rejected if it contains any other condition.

Signature of Authorized Signatory: \_\_\_\_\_

PLEASE DON'T PUT SEAL OF THE AGENCY

Place \_\_\_\_\_

Date \_\_\_\_\_

## TECHNICAL BID FORM —7

### 1. DETAILS OF EARNEST MONEY DEPOSIT (EMD)

2. Name of the Firm/ Agency: \_\_\_\_\_

No	Name of the Bank	Details of the EMD	Amount

NOTE: Please enclose the original deposit receipts as mentioned above.

Signature of Authorized Signatory: \_\_\_\_\_

PLEASE DON'T PUT SEAL OF THE AGENCY

Place \_\_\_\_\_

Date \_\_\_\_\_

TECHNICAL BID FORM —8

DECLARATION

I / we

.....  
.....;

have gone through carefully all the Bid conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or termination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / we hereby declare that, I / We have not been blacklisted / debarred / Suspended / demoted in any department in Tripura or in any State of India due to any reasons.

Signature of Authorized Signatory: \_\_\_\_\_

PLEASE DON'T PUT SEAL OF THE AGENCY

Place \_\_\_\_\_

Date \_\_\_\_\_

FINANCIAL BID-I

Name of the Firm/ Agency: \_\_\_\_\_

QUOTATION OF PRINTING , BINDING AND SUPPLY OF QUESTION PAPERS FOR  
**'TRIPURA SCIENCE TALENT SEARCH , TRIPURA MATHEMATICS TALENT SEARCH**  
**EXAMINATIONS (CLASS IX) AND TRIPURA JUNIOR TALENT SEARCH**  
**EXAMINATIONS (FOR CLASS VI)-2022-23'**

RATE IN RUPEES PER FORMA ( 1 FORMA = 8 PAGES OF 1/4<sup>TH</sup> DEMY SIZE EACH)  
EXCLUSIVE OF ALL TAXES

Bilingual (English—Bengali) Question papers

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